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Northern Kentucky University
College of Health & Human Services
School of Kinesiology, Counseling, & Rehabilitative Sciences
Graduate Program in Counselor Education

Course: COU 660 Assessment and Evaluation in Counseling

Basic statistical concepts & psychometric principles; examination of the most frequently used assessment procedures in counseling; outcome evaluation; multicultural issues; ethical & legal issues involved in the use of assessment procedures by licensed/certified counselors.

Semester: Spring 2022

Location & Meeting Times: Asynchronous online course offered through Canvas

Instructor: Greg Hatchett, Ph.D., LPCC-S, NCC

Office Location: MEP 211

Phone #: 859-572-6195

Email: hatchettg@nku.edu is the easiest way to reach me. If I do not respond to your email within 24 hours during the regular workweek (Monday-Friday), please email me again.

Office Hours: By appointment online or in my campus office

Required Materials:

American Psychological Association. (2020). *Publication manual of the American*

Psychological Association (7th ed.). Author.

Sommers-Flanagan, J., & Sommers-Flanagan, R. (2017). *Clinical interviewing* (6th ed.). Wiley.

Whiston, S. C. (2017). *Principles and applications of assessment in counseling* (5th ed.). Cengage.

Reliable internet access

Instructional Strategies:

- Reading assignments from the required textbook
- Weekly lectures posted in Canvas
- Supplemental videos and reading assignments posted in Canvas
- Frequent assessments in the form of quizzes, written assignments, and unit exams
- Creation of an Assessment Plan



Knowledge and Skill Outcomes:

Standards evaluated in connection with CACREP Key Objective Assessments are in bold.



Recognize use of assessments for diagnostic and intervention planning purposes	2.F.7.e.	Chapter 10 in <i>Clinical Interviewing</i> text & Chapter 15 in Whiston; Lecture	Quiz #6 & 9; Exam #2
Basic concepts of standardized and non-standardized testing, norm-referenced and criterion-referenced assessments, and group and individual assessments	2.F.7.f.	Chapter 2 in Whiston	Quiz #1; Exam # 1
Statistical concepts, including scales of measurement, measures of central tendency, indices of variability, shapes and types of distributions, and correlations	2.F.7.g.	Chapter 2 in Whiston; Lecture	Quiz #1; Exam #1
Reliability and validity in the use of assessments	2.F.7.h.	Chapters 3-4 in Whiston; Lecture	Quiz #2; Exam 1
Use of assessments relevant to academic/educational, career, personal, and social development	2.F.7.i.	Chapter 11 in Whiston; Lecture	Quiz #12; Final Exam
Use of environmental assessments and systematic behavioral observations	2.F.7.j.	Chapter 13 in Whiston	Quiz #10
Use of symptom checklists, and personality and psychological testing Ethical and culturally relevant strategies for selecting, administering, and interpreting assessment and test results	2.F.7.k. 2.F.7.m.	Chapters 12-13 in Whiston; Lecture	Quiz #10



Use of developmentally appropriate career counseling interventions and assessments	5.G.3.e	Chapter 11 in Whiston; Lecture	Quiz #12
Use of accountability data to inform decision making	5.G.3.n.	Chapter 16 in Whiston; Lecture	Quiz #9; Exam #2, & Assessment



	Diagnosis & Treatment Planning	
March 21 st March 27 th	Clinical Interview: Part 3 Interviewing Children & Families Substance Use Assessment Multicultural Issues	Quiz on Chapters 11-15 in <i>Clinical Interviewing</i> text <i>Due by March 27th at 11:59pm</i>
March 28 th April 3 rd	Assessment of Intelligence, Aptitude & Achievement	Quiz on Chapters 9-10 in Whiston text <i>Due by April 3rd at 11:59pm</i>
April 4 th April 10 th		Exam #2 <i>Due by April 10th at 11:59pm</i>
April 11 th April 17 th	<ul style="list-style-type: none">• Diagnosis• Outcome Assessment• Progress Monitoring	Quiz on Chapters 15-16 in Whiston text <i>Due by April 17th at 11:59pm</i>
April 18 th April 24 th	Personality & Behavioral Assessment	Quiz on Chapters 12-13 in Whiston text <i>Due by April 24th at 11:59pm</i>
April 25 th May 1 st	Assessment in Couples & Family Counseling	Quiz on Chapter 14 in Whiston text <i>Due by May 1st at 11:59pm</i>
May 2 nd May 8 th	Career-Related Assessment	<ul style="list-style-type: none">• Quiz on Chapter 11 in Whiston text• Assessment Plan <i>Both due by May 8th at 11:59pm</i>
Final Exam Week		Comprehensive Final Exam <i>Due by May 12th at 11:59pm</i>

Evaluation Procedures:

Students will complete three major examinations, including a comprehensive final examination, through Canvas. Nearly all exam items will be constructed-response (e.g., short-answer, application, calculations, interpretations, short essay), but I may also include a few forced-choice items (e.g., true-false, multiple choice, matching). Responses to the constructed-response items will be scored using criterion- and norm-referenced grading procedures.



Policy on Missed Exams. A student will be permitted to complete a missed examination only as a result of extraordinary circumstances (severe illness, death in the family, etc.). The student must contact the instructor in advance of the exam to explain his or her absence and secure permission to take the exam at a later date. The student may be required to provide official documentation to account for his or her absence. If a student receives permission to complete a make-up examination, it must be completed within one week of the original exam date and the content of the exam may be different from the exam given to the rest of the class.

Students will not be allowed to use their textbooks, notes, other people, or the internet in completing these examinations. To promote academic integrity, students will be required to take these exams on a computer with a functional camera and must download and utilize the Lockdown Browser:

https://inside.nku.edu/library/services/cite/technologyresources/ldb_student.html

Canvas Chapter Quizzes. Students will be complete 13 quizzes over the assigned textbook chapters through the Canvas course management system. Each quiz will contain approximately 25-50 multiple-choice items or true-false items. The quizzes will be timed, and time limits will be

... t you carefully complete the assigned readings before beginning each quiz in Canvas. (You will not likely do well on the quizzes without completing the readings first.) Furthermore, you may not receive assistance from another classmate in completing any of the quizzes; this action is considered to be cheating and subject to disciplinary action.

Each student will develop a comprehensive assessment plan for either a real or hypothetical counseling agency or school counseling program. Each plan should include the following components: description of the agency or school; clientele served; assessment procedures and their psychometric properties; and an explicit outcome evaluation plan. The plan must be written in compliance with the 7th edition of the *APA Publication Manual*. More detailed information about the expectations for this paper along with a scoring rubric will be provided in Canvas.

Weights assigned to the course assignments:

Average of Canvas Quizzes:	15%
Assessment Plan:	15%
Exam # 1:	20%
Exam # 2:	20%
Comprehensive Final Exam:	30%



action is cheating and will result in a F in the course; you may also be referred to the office of Student Conduct Rights and Advocacy

Complete assignments on time. As outlined in this syllabus, the assignments and associated




assignments. Have a backup plan in case the unexpected occurs. For example, ensure you have access to a second Internet-accessible computer. Do not save projects directly to your device (e.g., use your NKU OneDrive account).

Academic Misconduct

University, through their matriculation or continued enrollment at the University, to adhere to the highest degree of ethical integrity in academic conduct. It is a commitment individually and collectively that the students of Northern Kentucky University will not lie, cheat, or plagiarize to gain an academic advantage over fellow students or avoid academic requirements. Students, faculty, staff, and administrators at NKU strive to achieve the highest standards of scholarship and integrity. Any violation of the Student or Graduate Student Honor Codes is a potentially serious offense because it threatens the quality of scholarship and undermines the integrity of the community. All NKU faculty members are asked to report incidents of academic misconduct to the office of Student Conduct Rights and Advocacy. While academic in scope, a



prerequisites; students will be withdrawn from a course if they are found to

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- *the student has developed a plan with the professor outlining the requirements and specific deadlines for completion of the missed work.*

An incomplete grade must be made up by the middle of the next regular semester in which the student is enrolled. The grade for any course not completed by this deadline will be converted to the grade of "F".

Withdrawing from a Course

The deadline for withdrawing from class with a grade of W is listed in the Schedule of Classes (<https://inside.nku.edu/registrar/calendars.html>)

responsibility to be aware of this deadline. To withdraw from class, a student must process the request online via <http://myнку.nku.edu/>. Students who stop attending class without officially withdrawing will receive a grade of F.

Students are generally not permitted to withdraw after the deadline; after that date they must either complete the course successfully or receive a failing grade. Exceptions are made only for very unusual extenuating circumstances involving some change in the student's situation after the deadline. This will require documentation and the permission of the department chair and the dean. Permission for late withdrawal will not be given to students who merely seek to avoid a poor grade

Grade Appeal

Please see the Code of Student Rights and Responsibilities Section V: Academic Policies & Processes for any final grade appeal. The specifics of the process are detailed in subsection G: Student Academic Grade Appeal. <https://inside.nku.edu/scra/information/students/rights-responsibilities.html>

Diversity

Diversity describes an inclusive community of people with varied human characteristics, ideas, and worldviews related, but not limited, to race, ethnicity, sexual orientation, gender, religion, color, creed, national origin, age, disability, socio-economic status, geographical region, or ancestry. Institutions that value diversity provide a supportive environment that respects those human differences. It is our responsibility as citizens of the NKU community to promote and value a campus environment and classroom climate that is safe, fair, respectful, and free from prejudice.

As a college student you will have the opportunity to discuss many topics within your classes that will elicit a variety of responses and ideas. An important part of a college





All technology problems must be addressed directly to the NKU IT Help Desk
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